

# Certificate of Attendance



**TEXAS  
EMERGENCY  
MANAGEMENT  
CONFERENCE**

**April 5 - 8, 2016**

*24 Contact Hours*

## LeeAnn Jones

A handwritten signature in blue ink, appearing to read 'W. Nim Kidd'.

**W. Nim Kidd, MPA, CEM®, TEM®**

Chief  
Texas Division of Emergency Management  
Assistant Director  
Texas Department of Public Safety



April 11, 2016

**Date**



National Bond Ctr  
310 E. 96th Street  
Indianapolis, IN 46240  
888-844-2663 Fax: 866-547-4883

Richard H. Thomas Inc.  
PO BOX 430  
CARTHAGE, TX 75633 0430

Agent Telephone: 903-693-3831

Bond Number: 32S438164  
FILED FOR RECORD  
IN MY OFFICE

Cross Reference: AT 3:15 O'CLOCK P M

DAVID HEAD  
Attn: Panola County  
County Auditors Office RM 213A  
Carthage, TX 75633

MAY 09 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. DAVIS DEPUTY

We appreciate having you as a Liberty Mutual customer and we would like to thank you for allowing us to serve your bonding needs. This letter is to confirm Liberty Mutual Surety has received payment for your renewing bond.

The effective date of your renewing bond begins: June 13, 2016

Please review the enclosed documents for accuracy. You must remit the original of the

Renew By Certificate and any supporting documents

required to your obligee.

If you have any questions regarding this bond or would like to discuss your future bond needs, please contact your Liberty Mutual agent.

Again, thank you for entrusting us with your bonding needs.

Sincerely,  
National Bond Center

For additional information regarding Liberty Mutual insurance products, please visit [www.libertymutual.com](http://www.libertymutual.com)



**CONTINUATION CERTIFICATE**

To be attached to and form a part of surety bond number 32S438164 (the "Bond"), cross reference bond number \_\_\_\_\_, for Reserve Deputy

dated the 13th day of June, 2014, in the penal sum of \$ 2,000.00 issued by The Ohio Casualty Insurance Company as surety (the "Surety"), on behalf of DAVID HEAD as principal (the "Principal"), in favor of Sheriff of Panola County, as obligee (the "Obligee").

The Surety hereby certifies that this Bond is continued in full force and effect until the 13th day of June, 2017, subject to all covenants and conditions of said Bond.

Said Bond has been continued in force upon the express condition that the full extent of the Surety's liability under said Bond, and this and all continuations thereof, for any loss or series of losses occurring during the entire time the Surety remains on said Bond, shall in no event, either individually or in the aggregate, exceed the penal sum of the Bond.

IN WITNESS WHEREOF, the Surety has set its hand and seal this 15th day of March, 2016

The Ohio Casualty Insurance Company  
(Surety)

By: Timothy A. Mikolajewski

Timothy A. Mikolajewski  
Assistant Secretary - Liberty Mutual-Surety



Richard H. Thomas Inc.  
PO BOX 430  
CARTHAGE, TX 75633 0430  
903-693-3831

Form #2201 Rev. 01/2015

Submit to:  
**SECRETARY OF STATE**  
**Government Filings Section**  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334  
512-463-5569 - Fax  
Filing Fee: None



**STATEMENT OF OFFICER**

**This space reserved for office**

FILED FOR RECORD  
IN MY OFFICE

AT 3:15 O'CLOCK P M

MAY 09 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS

BY B. Davis DEPUTY

**Statement**

I, Walter Craft, do solemnly swear (or affirm) that I have not directly or indirectly paid, offered, promised to pay, contributed, or promised to contribute any money or thing of value, or promised any public office or employment for the giving or withholding of a vote at the election at which I was elected or as a reward to secure my appointment or confirmation, whichever the case may be, so help me God.

Title of Position to Which Elected/Appointed: Temporary Justice of the Peace, Precinct #2

**Execution**

Under penalties of perjury, I declare that I have read the foregoing statement and that the facts stated therein are true.

Date: 4-20-16

Walter M. Craft

Signature of Officer

Revised 01/2015

Form #2204 Rev. 10/2011

Submit to:  
SECRETARY OF STATE  
Government Filings Section  
P O Box 12887  
Austin, TX 78711-2887  
512-463-6334

Filing Fee: None



OATH OF OFFICE

This space reserved for office  
FILED FOR RECORD  
IN MY OFFICE

AT 3:15 O'CLOCK P.M.

MAY 09 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. DAVIS DEPUTY

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,  
I, Walter Craft, do solemnly swear (or affirm), that I will faithfully  
execute the duties of the office of Temporary Justice of the Peace, Precinct #2 of  
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws  
of the United States and of this State, so help me God.

Walter M. Craft  
Signature of Officer

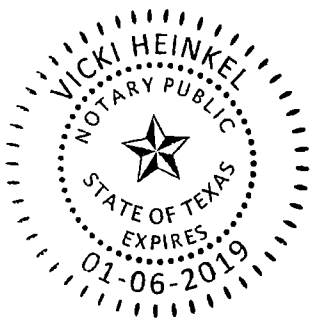
State of Texas )  
County of Panola )

Sworn to and subscribed before me  
this

(seal)

20th day of April, 2016.

Vicki Heinkel  
Signature of Notary Public or Other Officer  
Administering Oath  
Vicki Heinkel  
Printed or Typed Name



AT 11.40 O'CLOCK A M

APR 19 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

STATE OF TEXAS \*

COUNTY OF PANOLA \*

**ORDER OF TEMPORARY APPOINTMENT**

**WHEREAS**, the duly elected Justices of the Peace for Panola County are temporarily unable to perform official duties because of recusal;

**WHEREAS**, on this the 19<sup>th</sup> day of April, 2016, I, Lee Ann Jones, County Judge, do hereby appoint, pursuant to V.T.C.A., Government Code, 27.055, Walter Craft, a qualified person, to serve as temporary Justice of the Peace in and for the County of Panola for the duration of the disability.

**Now, Therefore, Be It ORDERED** that Walter Craft has been appointed to serve as temporary justice and shall have all the rights and powers of the Justice of the Peace while serving in that capacity, save and except such temporary justice may not make personnel decisions about, or significant changes in, the office of the Justice of the Peace. The Panola County Commissioners Court shall compensate the temporary justice in an amount equal to the compensation of the regular justice.

*Lee Ann Jones*

\_\_\_\_\_  
The Honorable Lee Ann Jones  
Panola County Judge

Attest:

*Bobbie Davis*

\_\_\_\_\_  
Panola County Clerk





**PANOLA COUNTY 2016 BUDGET AMENDMENT #5**  
**April 25, 2016**

ACCOUNT	ACCOUNT DESCRIPTION	AMOUNT	
<b>GENERAL FUND</b>			
<b>REVENUES</b>			
<a href="#">100-360-41020</a>	MISCELLANEOUS REVENUE (AUCTION PROCEEDS)	27,339	
			<u>27,339</u>
<b>EXPENDITURES</b>			
<b>MISC &amp; NON-DEPARTMENTAL</b>			
<a href="#">100-409-52010</a>	SOCIAL SECURITY TAXES	12	
<a href="#">100-409-52060</a>	UNEMPLOYMENT INSURANCE	1	
<a href="#">100-409-54080</a>	CONTINGENCY	(3,161)	
<a href="#">100-409-54150</a>	PROFESSIONAL SERVICES	148	
<a href="#">100-409-54990</a>	MISCELLANEOUS	3,000	
			0
<b>SHERIFF</b>			
<a href="#">100-560-53920</a>	UNIFORMS	3,000	
<a href="#">100-560-55270</a>	FURNITURE & EQUIPMENT	24,339	
			<u>27,339</u>
<b>GRAND TOTAL GENERAL FUND</b>			<u><u>27,339</u></u>

PANOLA COUNTY  
2016  
BUDGET AMENDMENT #5

We hereby amend the Panola County Budget for the Fiscal Year 2016 as set forth above according to the procedures outlined under Vernons Texas Codes Annotated Local Government Code, Chapter 111, Subchapter A Sections 111.010 (d), 111.0106, 111.0107, 111.0108. A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2016.

Signed on this 25<sup>th</sup> day of April, 2016.

[Signature]  
County Judge

[Signature]  
Commissioner Precinct # 1

[Signature]  
Commissioner Precinct # 3

[Signature]  
Commissioner Precinct # 2

[Signature]  
Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 25<sup>th</sup> day of April, 2016 as the same appears on file in the office of the County Clerk of Panola County.

[Signature]  
County Clerk





# NOTICE OF MEETING

## 123<sup>RD</sup> JUDICIAL DISTRICT COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.  
Carthage, Texas 75633  
(903)693-0351

108 Austin St.  
Center, Texas 75935  
(936)598-2718

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A MEETING OF THE 123<sup>RD</sup> JUDICIAL DISTRICT COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND THE BOARD OF JUDGES WILL BE HELD ON THE 11TH DAY OF MAY, 2016, AT 1:30 PM. THE MEETING WILL BE HELD AT THE PANOLA COUNTY COURTHOUSE, 110 S. SYCAMORE ST., CARTHAGE TEXAS, IN THE COUNTY COMMISSIONER'S COURTROOM, DISTRICT JUDGE CHARLES DICKERSON PRESIDING.

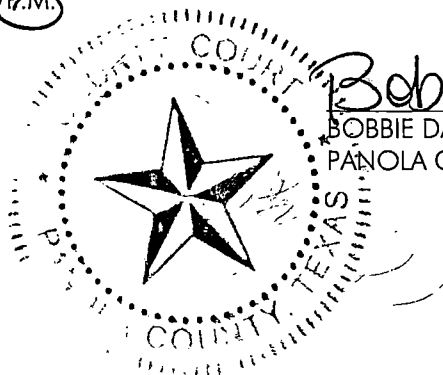
### AGENDA

In compliance with TDCJ-CJAD funding guidelines, the following will be presented by the 123<sup>RD</sup> Judicial District CSCD Director, Bradley Wilburn, for approval:

- (1) Minutes of the open meeting held by the 123<sup>RD</sup> Judicial District CSCD and Board of Judges on February 25, 2016.
- (2) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Indirect Budget Addendum.
- (3) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Indirect Budget adjustment #1.
- (4) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Proposed CCSS Amendment and Program Proposal.
- (5) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Proposed CCSS Budget.
- (6) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Basic Budget adjustment # 2.
- (7) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Sex Offender Budget adjustment #1.

\*\*\*\*\*

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 21<sup>st</sup> DAY OF MAY, 2016, AT 1<sup>15</sup>  
A.M. P.M.



*Bobbie Davis by Shenease Brooks*  
BOBBIE DAVIS, COUNTY CLERK  
PANOLA COUNTY, TEXAS

FILED FOR RECORD  
IN MY OFFICE  
AT 1<sup>15</sup> O'CLOCK P M.

APR 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY Shenease Brooks DEPUTY

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123<sup>RD</sup> JUDICIAL DISTRICT  
COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

313 W. Panola St.  
Carthage, Texas 75633  
(903)693-0351

108 Austin St.  
Center, Texas 75935  
(936)598-2718

Date: April 21, 2016

Attn: Commissioners' Court

From: 123<sup>RD</sup> Judicial District, Community Supervision and Corrections Department (CSCD),  
Director, Bradley Wilburn.

Ref: May 11, 2016 Open Meeting

In compliance with Section 140.004 of the Local Government Code, on this the 21 day of MAY 2016, I hereby file the following:

- (1) Minutes of the open meeting held by the 123<sup>RD</sup> Judicial District CSCD and Board of Judges on February 25, 2016.
- (2) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Indirect Budget Addendum.
- (3) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Indirect Budget adjustment #1.
- (4) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Proposed CCSS Amendment and Program Proposal.
- (5) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Proposed CCSS Budget.
- (6) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Basic Budget adjustment # 2.
- (7) 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Sex Offender Budget adjustment #1.

Please be advised that an open meeting is scheduled for May 11, 2016 at 1:30 PM. The meeting will be held at the Panola County Courthouse, 110 S. Sycamore St., Commissioners Courtroom, District Judge Charles Dickerson presiding. At this meeting, the above listed items will be considered for approval.

Respectfully submitted,

  
Bradley Wilburn, Director

cc: Honorable Judge Terry Bailey, Panola County Court at Law  
Honorable Judge Charles Dickerson, 123<sup>RD</sup> Judicial District  
Honorable Judge Charles Mitchell, 273<sup>RD</sup> Judicial District  
Sidney Burns, Panola County Auditor & CSCD Fiscal Officer

FILED FOR RECORD  
IN MY OFFICE  
AT 1:30 O'CLOCK P M

APR 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY Sidney Burns DEPUTY

MINUTES

OPEN MEETING OF THE 123<sup>RD</sup> JUDICIAL DISTRICT COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT (CSCD) AND BOARD OF JUDGES

A meeting of the 123<sup>RD</sup> Judicial District Community Supervision and Corrections Department and the Board of Judges was called to order by the 123<sup>RD</sup> Judicial District Judge Charles Dickerson, at 1:32 P.M. on the 25<sup>TH</sup> day of February, 2016, at Panola County Courthouse, 110 S. Sycamore St., Carthage Texas, in the County Commissioner's Courtroom, District Judge Charles Dickerson presiding.

Board of Judges In attendance: Judge Terry Bailey, Panola County Court at Law  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

Also in attendance: Sidney Burns, Panola County Auditor / CSCD Fiscal Officer  
Bradley Wilburn, 123<sup>RD</sup> Judicial District CSCD, Director  
Rachael Payne from Robinson & Payne, PLLC

Agenda Item 1

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the minutes of the open meeting held by the 123<sup>RD</sup> Judicial District CSCD and Board of Judges on January 26, 2016. Motion carried with 2 ayes.

Agenda Item 2

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the Robinson & Payne, CPA, FY-2015 audit report of the 123<sup>RD</sup> Judicial District CSCD. Motion carried with 2 ayes.

Agenda Item 3

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2016 Adult Drug Court Budget adjustment #1. Motion carried with 2 ayes.

Agenda Item 4

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Adult Drug Court Grant application for FY-2017. Motion carried with 2 ayes.

Agenda Item 5

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD Proposed FY-2017 Adult Drug Court Grant budget. Motion carried with 2 ayes.

Agenda Item 6

Motion by Judge Mitchell, seconded by Judge Dickerson to approve the 123<sup>RD</sup> Judicial District CSCD FY-2018 – 2021 Strategic Plan, Motion carried with 2 ayes.

The meeting was adjourned by Judge Dickerson at 2:17 P.M.

FILED FOR RECORD  
IN MY OFFICE  
AT 1:14 O'CLOCK P M

Submitted for approval by, Bradley Wilburn  
Bradley Wilburn, 123<sup>RD</sup> Judicial District CSCD Director

APR 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY S. Brown DEPUTY

Approved on the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

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Judge Terry Bailey, Panola County Court at Law \_\_\_\_\_

Judge Charles Dickerson, 123<sup>RD</sup> Judicial District \_\_\_\_\_

Judge Charles Mitchell, 273<sup>RD</sup> Judicial District \_\_\_\_\_

(cscd.budget.2016 & 2017 budgets minutes.February 25, 2016)

ADDENDUM TO THE COMMUNITY JUSTICE PLAN  
(Subject Matter Form)

The FY 2016-2017 Community Justice Plan for Panola/Shelby County is hereby  
modified as follows:

Beginning May 14<sup>th</sup> 2016 the CCP Indirect Services Program will be funded in Basic.  
Beginning May 14<sup>th</sup> 2016 Community Corrections Supervisions Services will be added to  
CCP Budget.

*Bradley W. Brown*      4-20-16  
ESCD Director                      Date

Page \_\_\_\_\_

FILED FOR RECORD  
IN MY OFFICE  
AT 117 O'CLOCK 9 M. \_\_\_\_\_

APR 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY *S. Brown* DEPUTY

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET ADJUSTMENT REQUEST

Chief County: PANOLA

Program Title AND ID Number: INDIRECT SERVICES ID # 20

Funding Source: CCP

Adjustment Number: 1

Fiscal Year: 2016

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

FILED FOR RECORD  
IN MY OFFICE  
AT 11 O'CLOCK P M

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

APR 21 2016

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

VOL. 98 PAGE 412

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
Community Justice Assistance Division  
Budget Adjustment - Fiscal Year 2016  
Date Received: 4/14/2016**

APPROVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_  
Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD: Panola	Year: 2016	ADJ #: 1	Program: 20 - Indirect Services	Funding Type: CCP	Other Funding: None	
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
TDCJ-CJAD Funding (State Aid)	\$	50,028	\$	-18,202	\$	31,826
SAFPF Payments (Basic Supervision Only)	\$	0	\$	0	\$	0
Community Supervision Fees Collected	\$	0	\$	0	\$	0
Payments By Program Participants	\$	0	\$	0	\$	0
Interest Income (Basic Supervision Only)	\$	0	\$	0	\$	0
Carry Over from Previous Fiscal Year	\$	0	\$	0	\$	0
Other Revenue	\$	0	\$	0	\$	0
Basic Supervision Interfund Transfer	\$	0	\$	0	\$	0
CCP Interfund Transfer	\$	0	\$	0	\$	0
<b>TOTAL REVENUE:</b>	\$	50,028	\$	-18,202	\$	31,826

<b>EXPENDITURES:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>	
Salaries/Fringe Benefits	\$	49,653	\$	-18,060	\$	31,593
- Full Time Salaries						
- Part Time Salaries						
- Fringe Benefits						
Travel/Furnished Transportation	\$	0	\$	0	\$	0
Contract Services for Offenders	\$	0	\$	0	\$	0
Professional Fees	\$	375	\$	-142	\$	233
Supplies & Operating Expenses	\$	0	\$	0	\$	0
Facilities	\$	0	\$	0	\$	0
Utilities	\$	0	\$	0	\$	0
Equipment	\$	0	\$	0	\$	0
<b>TOTAL EXPENDITURES:</b>	\$	50,028	\$	-18,202	\$	31,826

**Section 6 - Full Time Salaries**

## GRAND TOTALS

\$37,643

(\$13,524)

\$24,119

Position Title	% Time	Current	Requested	Adjusted
CSO I - Entry Level	100	37,643	-13,524	24,119

**Section 8 - Fringe Benefits**

## GRAND TOTALS

\$12,010

(\$4,536)

\$7,474

Position Title	% Time	Current	Requested	Adjusted
FICA MATCHING	7.65%	2,885	-1,271	1,614
RETIREMENT	24.02%	9,045	-3,251	5,794
UNEMPLOYMENT	.0020%	80	-14	66

**Section 11 - Professional Fees**

## GRAND TOTALS

\$375

(\$142)

\$233

Position Title	% Time	Current	Requested	Adjusted
FISCAL SERVICE FEE	FUNDING x .0075	375	-142	233

**Section 18 - Justifications for Specific Items**

The decline of our offender population has caused a decrease in the Basic Budget, which has produced a need to move a full time officer out of Basic to the CCP Budget.

Beginning May 14th, 2016, the CCP Indirect Services Program will be funded in Basic.  
Beginning May 14th, 2016, Community Corrections Supervisions Services will be added to CCP Budget.



TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

AMENDMENT TO FY 2016-2017

COMMUNITY JUSTICE PLAN

for

PANOLA/SHELBY COUNTY

Program Name: Community Corrections Supervision Services

Program Number: 24

Judicial Endorsement: \_\_\_\_\_  
Signature Date

(Administrative Judge or Signature of All Judges representing the Judicial District)

Submitted by the Community Justice Council

Council Chair: \_\_\_\_\_  
Date Signature

CSCD Director: \_\_\_\_\_  
Date Signature

FILED FOR RECORD  
IN MY OFFICE  
AT 11:18 O'CLOCK P M

APR 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

**AMENDMENT TO THE COMMUNITY JUSTICE PLAN  
(Subject Matter Form)**

**The FY 2016 Community Justice Plan for Panola/Shelby County is hereby  
modified as follows:**

The Panola/Shelby CSCD is adding a new program, Community Corrections Supervision Services, to the CJP to maximize the CCP funding in order to free up some of the Basic Budget. The CCSS program is a program that consists of an officer with a caseload.

FY 2016-2017 NON-RESIDENTIAL PROPOSAL

Proposal Element 1: COVER SHEET

CSCD (CHIEF COUNTY OF JURISDICTION): PANOLA/SHELBY

PROGRAM NUMBER: To Be Determined

PROGRAM TITLE: Community Corrections Supervision Services

CJAD FUNDING SOURCE: DP FUNDING [ ] TAIP FUNDING [ ]
CCP FUNDING [x] BS FUNDING [x]

PRIMARY FUNDING RECIPIENTS: CSCD: [x]

NON-CSCD: BIPP [ ] OTHER [ ]
NON-CSCD FUNDING RECIPIENT NAME:
REGIONAL CONSORTIUM: [ ]

ESTIMATE OF OTHER FUNDING SOURCES:
(NOTTDCJ-CJAD FUNDING SOURCES, NOT PARTICIPANT PAYMENTS)

Table with 3 columns: FUNDING SOURCE, 1st Year, 2nd Year. Rows include RSAT, Victims Services, Violence Against Women Act (VAWA), Gang Surveillance, COG, Other, and Total.

PROGRAM CODES
(Code is DMVB for all BIPPs)

Primary Program Code: CCSS Facility Category (CRS)
Secondary Program Code(s):

A PROJECTED OUTPUTS FORM MUST BE COMPLETED FOR EACH CODE.

Program Contact Information:

Name: Bradley Wilburn
Mailing Address: 313 W. Panola
Carthage, Texas 75633
Telephone: 903-693-0351
Fax: 903-693-0312
E-mail: Bradley.wilburn@co.panola.tx.us

FILED FOR RECORD
IN MY OFFICE
AT 11:00 O'CLOCK M

APR 21 2016

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY [Signature] DEPUTY

**Proposal Element 2: PROBLEM/NEED DATA**

- Indicate Historic/Programmatic Information that substantiates your jurisdiction's need for this program.

The decline of our offender population has caused a decrease in the Basic budget, which has produced a need to move a full time officer out of Basic to the CCP budget.

- What **other services**, that meet this need, are available to the offender in this jurisdiction?  
None

**CHOICE OF PROGRAM DESIGN**

Regular Supervision officer Services.

**Proposal Element 3: TARGET POPULATION**

- Felony only  Misdemeanor only  Both
- Male only  Female only  Both
- Age restriction?  No  Yes

If yes, describe: 17 and up

- Is this program designed to serve any specific cultural or ethnic group?  
 No  Yes  
If yes, describe. \_\_\_\_\_
- Is this program designed to serve participants with mental health issues?  
 No  Yes
- Are participants who are not on community supervision accepted in this program? (e.g. pre-trial, jail inmates, state jail confinees, family members, or others)  
 No  Yes

If yes, please identify. \_\_\_\_\_

**Proposal Element 4: PROGRAM DESCRIPTION AND POLICIES**

**PROGRAM DESCRIPTION**

Enforcing conditions of probation ordered by the court  
Conducting pre-post sentence investigations ordered by the court  
Making recommendations to the court regarding conditions of probation  
Conducting Assessments in accordance with department policies  
Maintain case files in accordance with CJAD standards  
Conducting intake in accordance with department policies  
Conducting office/field visits in accordance with department policy  
Documenting progress, or failure to make progress and report such issues when appropriate to initiate further court action if necessary

**REQUIRED STANDARD OPERATING PROCEDURES**

The program will adhere to all department policies and procedures. Supervision services will be provided to all felony and misdemeanor cases based upon their individualized assessments and plans of supervision factoring in responsivity considerations. The program staff will make every effort to ensure that offenders comply with the court ordered conditions of probation and notify the court of any violations of these conditions.

**PARTICIPANT ACTIVITIES**

Regular supervision services such as reporting at frequencies determined by assessment and participation in department and referral based programming.

**PROGRAM STAFF AND PROGRAM STAFF ACTIVITIES**

Community Supervision Officers will perform duties as directed by the CSCD in accordance with State Law, CJAD standards and policy and procedures. Community Supervision Officers will work closely with local law enforcement, counselors and other providers and resources that may be involved in offender compliance, and ensure community safety.

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET REQUEST

Chief County: PANOLA  
 (Community Corrections Supervision Services)

Program Title AND ID Number: CCSS SERVICES ID # 24

Funding Source: CCP

Adjustment Number: INITIAL BUDGET

Fiscal Year: 2016

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

FILED FOR RECORD  
IN MY OFFICE  
AT 118 O'CLOCK P M

APR 21 2016

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY S. Brown DEPUTY

VOL. 98 PAGE 420

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**INITAL BUDGET - 2016/2017 BIENNIUM**  
**DATE RECEIVED: 4/14/2016**

APPROVED BY: \_\_\_\_\_ DATE APPROVED: \_\_\_\_\_  
 Nancy Espinoza, TDCJ-CJAD Budget Director

<b>CSCD:</b>	<b>Program:</b>	<b>Funding Type:</b>	<b>Other Funding Type:</b>	<b>Current Status:</b>	<b>Status Date:</b>
Panola	24 - Community Corrections Supervision Services (effective 5/14/16)	CCP		Editable	4/14/2016

<b>FISCAL YEARS:</b>	<b>2016</b>	<b>2017</b>
<b>REVENUE:</b>		
TDCJ Funding	\$ 18,202	\$ 0
SAFPF Payments (Basic Supervision Only)	\$ 0	\$ 0
Comm. Sup. Fees Collected (Basic Sup. Only)	\$ 0	\$ 0
Payments By Program Participants	\$ 0	\$ 0
Interest Income (Basic Supervision Only)	\$ 0	\$ 0
Carry Over from Previous Fiscal Year	\$ 0	\$ 0
Other Revenue	\$ 0	\$ 0
Basic Supervision Interfund Transfer [+ or -]	\$ 0	\$ 0
CCP Interfund Transfer [+ or -]	\$ 0	\$ 0
<b>TOTAL REVENUE:</b>	\$ 18,202	\$
<b>EXPENDITURES:</b>		
Salaries/Fringe Benefits	\$ 14,935	\$ 0
- Full Time Salaries		
- Part Time Salaries		
- Fringe Benefits		
Travel/Furnished Transportation	\$ 0	\$ 0
Contract Services for Offenders	\$ 0	\$ 0
Professional Fees	\$ 138	\$ 0
Supplies & Operating Expenses	\$ 3,129	\$ 0
Facilities	\$ 0	\$ 0
Utilities	\$ 0	\$ 0
Equipment	\$ 0	\$ 0
<b>TOTAL EXPENDITURES:</b>	\$ 18,202	\$

**Section 6 - Full Time Salaries**

GRAND TOTALS

FY1:

\$11,314

FY2:

\$0

Position Title	% Time	Fiscal Year 1	Fiscal Year 2	Audit Date
CSO I - Entry Level	100	11,314		4/14/2016

**Section 8 - Fringe Benefits**

GRAND TOTALS

FY1:

\$3,621

FY2:

\$0

Benefit	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
Retirement	24.02%	2,718		4/14/2016
Social Security	7.65%	866		4/14/2016
Unemployment	.0032	37		4/14/2016

**Section 11 - Professional Fees**

GRAND TOTALS

FY1:

\$138

FY2:

\$0

Professional Fee	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
Fiscal Service Fee	Not Specified	138		4/14/2016

**Section 12 - Supplies & Operating Expenses**

GRAND TOTALS

FY1:

\$3,129

FY2:

\$0

Supply/Expense	Cost Basis	Fiscal Year 1	Fiscal Year 2	Audit Date
Unbudgeted	Not Specified	3,129		4/14/2016



TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET ADJUSTMENT REQUEST

Chief County: PANOLA

Program Title AND ID Number: BASIC SUPERVISION ID # 900

Funding Source: BS

Adjustment Number: 2

Fiscal Year: 2016

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

FILED FOR RECORD  
IN MY OFFICE

AT 118 O'CLOCK P M

APR 21 2016

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY Bobbie Davis DEPUTY

**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2016**  
**Date Received: 4/15/2016**

APPROVED BY: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

Nancy Espinoza, TDCJ-CJAD Budget Director

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2016	2	900 - Basic Supervision	BS	None
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>
TDCJ-CJAD Funding (State Aid)			\$ 222,860	\$ 0	\$ 222,860
SAFPF Payments (Basic Supervision Only)			\$ 300	\$ 0	\$ 300
Community Supervision Fees Collected			\$ 299,512	\$ -2,003	\$ 297,509
Payments By Program Participants			\$ 25,500	\$ 0	\$ 25,500
Interest Income (Basic Supervision Only)			\$ 100	\$ 0	\$ 100
Carry Over from Previous Fiscal Year			\$ 97,740	\$ 0	\$ 97,740
Other Revenue			\$ 0	\$ 0	\$ 0
Basic Supervision Interfund Transfer			\$ 0	\$ 0	\$ 0
CCP Interfund Transfer			\$ 0	\$ 0	\$ 0
<b>TOTAL REVENUE:</b>			\$ 646,012	\$ -2,003	\$ 644,009

<b>EXPENDITURES:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>
Salaries/Fringe Benefits			\$ 542,513	\$ -4,353	\$ 538,160
- Full Time Salaries					
- Part Time Salaries					
- Fringe Benefits					
Travel/Furnished Transportation			\$ 23,190	\$ 0	\$ 23,190
Contract Services for Offenders			\$ 6,100	\$ 0	\$ 6,100
Professional Fees			\$ 19,221	\$ 2,400	\$ 21,621
Supplies & Operating Expenses			\$ 39,088	\$ 0	\$ 39,088
Facilities			\$ 0	\$ 0	\$ 0
Utilities			\$ 10,700	\$ -400	\$ 10,300
Equipment			\$ 5,200	\$ 350	\$ 5,550
<b>TOTAL EXPENDITURES:</b>			\$ 646,012	\$ -2,003	\$ 644,009

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**Section 2 - Payments by Program Participants**

GRAND TOTALS		\$25,500	\$0	\$25,500
Item	Current	Requested	Adjusted	
URINALYSIS	17,000	0	17,000	
SASSI EVALUATIONS	8,500	0	8,500	

**Section 6 - Full Time Salaries**

GRAND TOTALS		\$401,475	(\$3,543)	\$397,932
Position Title	% Time	Current	Requested	Adjusted
Adm. Support (Clerical)	100	19,542	0	19,542
Adm. Support (Clerical)	100	11,974	7,514	19,488
Adm. Support (Clerical)	100	30,516	0	30,516
CSCD Assist./Deputy Director	100	47,471	0	47,471
CSCD Director	91	62,738	0	62,738
CSO I - Entry Level	100	33,742	0	33,742
CSO I - Entry Level	100	33,742	0	33,742
CSO II	100	35,603	0	35,603
CSO II	100	36,791	-11,057	25,734
CSO IV	100	47,471	0	47,471
CSO IV	100	41,885	0	41,885

**Section 8 - Fringe Benefits**

GRAND TOTALS		\$141,038	(\$810)	\$140,228
Position Title	% Time	Current	Requested	Adjusted
FICA MATCHING	7.65%	31,000	-271	30,729
RETIREE INSURANCE W/7.65 inc.	\$996 per month	12,000	0	12,000
RETIREMENT	24.02%	97,200	-851	96,349
UNEMPLOYMENT	.0032%	838	312	1,150

**Section 9 - Travel/Furnished Transportation**

GRAND TOTALS		\$23,190	\$0	\$23,190
Position Title	% Time	Current	Requested	Adjusted
FUEL	Not Specified	10,000	0	10,000
PER DIEM	Not Specified	7,000	0	7,000
VEHICLE ACCESSORIES	Not Specified	500	0	500
VEHICLE MAINTENANCE	Not Specified	3,000	0	3,000
VEHICLES INSURANCE	2788/1000 DEDUC	2,690	0	2,690

**Section 10 - Contract Services for Offenders**

GRAND TOTALS		\$6,100	\$0	\$6,100
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Provider Name	Type of Service	Quantity	Unit	Rate	Current	Requested	Adjusted
SAF-T-FIRST - Shelby	Urinalysis Testing	166	test	18.00	3,000	0	3,000
URQUHART, LLC dba FIRE & SAFETY - Panola	Urinalysis Testing	166	test	18.00	3,000	0	3,000
ONE SOURCE TOXICOLOGY LAB	Urinalysis Confirmation	22	test	18.00	100	0	100

## Section 11 - Professional Fees

GRAND TOTALS

\$19,221

\$2,400

\$21,621

Position Title	% Time	Current	Requested	Adjusted
ABSCONDER LOCATOR	FY 15	100	0	100
CSTS (Community Supervision Tracking Sys	FY 16	0	2,400	2,400
EMPLOYMENT AD	\$150 PER AD	600	0	600
FISCAL SERVICE FEE .0075	CJAD FUNDING	1,671	0	1,671
INDEPENDENT AUDIT	FY 15	4,500	0	4,500
LEGAL / ATTORNEY FEES	Not Specified	1,500	0	1,500
LIABILITY AND BOND INSURANCE	TAC / TRAVELERS	9,650	0	9,650
Not Specified	Not Specified	0	0	0
TRAINING AND REGISTRATION FEES	FY 15	1,200	0	1,200

## Section 12 - Supplies &amp; Operating Expenses

GRAND TOTALS

\$39,088

\$0

\$39,088

Position Title	% Time	Current	Requested	Adjusted
COMPUTER SUPPLIES AND MAINTENANCE	ESTIMATE	2,500	0	2,500
CORRECTIONS SOFTWARE	\$1592 PER MONTH	19,105	0	19,105
OFFICE SUPPLIES	FY 15	13,500	0	13,500
UA SUPPLIES	\$6/13 panel	3,000	0	3,000
UNBUDGETED	Not Specified	983	0	983

## Section 14 - Utilities

GRAND TOTALS

\$10,700

(\$400)

\$10,300

Position Title	% Time	Current	Requested	Adjusted
CELL PHONE SERVICES	Not Specified	8,000	-400	7,600
INTERNET SERVICES	Not Specified	2,200	0	2,200
LONG DISTANCE		500	0	500

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Not Specified

**Section 15 - Equipment**

GRAND TOTALS

\$5,200

\$350

\$5,550

Position Title	% Time	Current	Requested	Adjusted
CELL PHONES	Not Specified	0	0	0
POSTAGE MACHINE	Not Specified	200	0	200
XEROX COPIER	Not Specified	5,000	350	5,350

**Section 16 - Vehicle Inventory**

Make	Model	VIN	Year	Mileage
CHEVROLET	TRAVERSE	1GNLVEED6AS107249	2010	36543
CHEVROLET	TRAVERSE	1GNLVEED6AS109714	2010	31068
GMC	TAHOE	1GNSK2E01ER167386	2014	9502
GMC	TAHOE	1GNSK2E05ER171487	2014	4563
Not Specified	Not Specified	Not Specified	0	0
GMC	TAHOE	1GNSKBE02BR239384	2011	72845
FORD	EXPLORER	1FM5K8AR8FGB61428	2015	8034
GMC	TAHOE	1GNSK2E02ER180907	2014	5530

**Section 19 - Grant Sources**

	Grantor(Source)	Grant Date	Program Title	Current Grant	Requested Grant	Adjusted Grant	Current CJAD Match	Requested CJAD Match	Adjusted CJAD Match
EDIT	Office of the Governor	9/1/2015	123rd Judicial District Adult Drug Court	0	100,272	100,272	0	0	0

TEXAS DEPARTMENT OF CRIMINAL JUSTICE  
COMMUNITY JUSTICE ASSISTANCE DIVISION

BUDGET ADJUSTMENT REQUEST

Chief County: PANOLA

Program Title AND ID Number: SEX OFFENDER SERVICES ID # 13

Funding Source: DP

Adjustment Number: 1

Fiscal Year: 2016

This budget adjustment has been approved in accordance with the adopted budget approval procedures established by the local judges responsible for the CSCD's budget/budget adjustments, which is in compliance with the Open Meetings Act, Government Code 551 and Government Code 76.002 (a).

Bradley Wilburn  
CSCD Director (Print Name)

\_\_\_\_\_  
CSCD Director (Signature) Date

**Budget/Adjustment Endorsements:**

\_\_\_\_\_  
Judge Terry Bailey, Panola County Court at Law

\_\_\_\_\_  
Judge Charles Dickerson, 123<sup>RD</sup> Judicial District

\_\_\_\_\_  
Judge Charles Mitchell, 273<sup>RD</sup> Judicial District

FILED FOR RECORD  
IN MY OFFICE  
AT 119 O'CLOCK PM

APR 21 2016

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY [Signature] DEPUTY

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**TEXAS DEPARTMENT OF CRIMINAL JUSTICE**  
**Community Justice Assistance Division**  
**Budget Adjustment - Fiscal Year 2016**  
**Date Received: 4/15/2016**

APPROVED BY: \_\_\_\_\_  
 Nancy Espinoza, TDCJ-CJAD Budget Director

DATE APPROVED: \_\_\_\_\_

CSCD:	Year:	ADJ #:	Program:	Funding Type:	Other Funding:
Panola	2016	1	13 - Sex Offender Services (Ca	DP	None
<b>REVENUE:</b>			<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>
TDCJ-CJAD Funding (State Aid)			\$ 46,619	\$ 0	\$ 46,619
SAFPF Payments (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Community Supervision Fees Collected			\$ 0	\$ 0	\$ 0
Payments By Program Participants			\$ 0	\$ 0	\$ 0
Interest Income (Basic Supervision Only)			\$ 0	\$ 0	\$ 0
Carry Over from Previous Fiscal Year			\$ 0	\$ 0	\$ 0
Other Revenue			\$ 0	\$ 0	\$ 0
Basic Supervision Interfund Transfer			\$ 0	\$ 0	\$ 0
CCP Interfund Transfer			\$ 0	\$ 0	\$ 0
<b>TOTAL REVENUE:</b>			\$ 46,619	\$ 0	\$ 46,619

<b>EXPENDITURES:</b>	<b>APPROVED</b>	<b>ADJ REQ</b>	<b>TOTAL</b>
Salaries/Fringe Benefits	\$ 44,855	\$ 40	\$ 44,895
- Full Time Salaries			
- Part Time Salaries			
- Fringe Benefits			
Travel/Furnished Transportation	\$ 0	\$ 0	\$ 0
Contract Services for Offenders	\$ 0	\$ 0	\$ 0
Professional Fees	\$ 0	\$ 0	\$ 0
Supplies & Operating Expenses	\$ 1,764	\$ -40	\$ 1,724
Facilities	\$ 0	\$ 0	\$ 0
Utilities	\$ 0	\$ 0	\$ 0
Equipment	\$ 0	\$ 0	\$ 0
<b>TOTAL EXPENDITURES:</b>	\$ 46,619	\$ 0	\$ 46,619

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**Section 6 - Full Time Salaries**

## GRAND TOTALS

\$34,000

\$0

\$34,000

Position Title	% Time	Current	Requested	Adjusted
CSO II	100	34,000	0	34,000

**Section 8 - Fringe Benefits**

## GRAND TOTALS

\$10,855

\$40

\$10,895

Position Title	% Time	Current	Requested	Adjusted
FICA Matching	7.65%	2,605	0	2,605
Retirement	24.02%	8,180	0	8,180
Unemployment	.0032%	70	40	110

**Section 12 - Supplies & Operating Expenses**

## GRAND TOTALS

\$1,764

(\$40)

\$1,724

Position Title	% Time	Current	Requested	Adjusted
URINALYSIS SUPPLIES	\$6 / 13 PANEL	1,764	-40	1,724

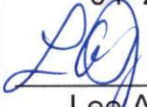
**Section 18 - Justifications for Specific Items**

We are needing to move \$40.00 from UA supplies to Unemployment due to underfunding the Unemployment line.





PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE

APPROVED  
04-25-2016  
  
Lee Ann Jones,  
County Judge

NAME: James G. Young

POSITION: Veterans Service Officer

DEPARTMENT: Veteran Service Office

DATE: April 15, 2016

CONFERENCE: Community Veterans Engagement Board Meeting

LOCATION: Overton Brooks VA Medical Center, Shreveport, LA

DATES: May 5, 2016 12 to 2 p.m.

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 1/2

Does the conference meet your educational requirements for the year? N/A

If not, how much of your requirements will be met by this conference? N/A

How much of your requirements have been met already, not counting this conference? N/A

How many days have you been away from your job this year for conferences, not counting this conference? 1

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ct: CVEB Meeting - May 5, 2016 \*\*Save the Date\*\*  
From: Wilder, Liza (Liza.Wilder@va.gov)

Cc: Shannon.Arledge@va.gov;  
Date: Tuesday, April 5, 2016 12:42 PM

Good afternoon Community Veterans Engagement Board Members,

You are cordially invited to attend the CVEB meeting on Thursday, May 5, 2016 at Overton Brooks VA Medical Center. The meeting will be held in the Education Center, Room 2 West 62/63, from 12 to 2 p.m.

This meeting is for all of us to come together and share information helpful for Veterans and discuss important topics that our Veterans may find useful. If you have any ideas to present to the group, please coordinate through the Chair or one of the Co-chairs.

The Chair of this meeting is Bill Braidwood and the Co-chairs are Shannon Arledge, Tony Burns, Don Beasley, and Kerry Easley.

If you plan to attend the meeting, please contact Public Affairs by e-mail at [vhashrpublicaffairs@va.gov](mailto:vhashrpublicaffairs@va.gov).

Thank you and we hope to see you on March 5, 2016.

Liza

*Liza Wilder*

Public Affairs Assistant (OOM)

Overton Brooks VA Medical Center

510 E. Stoner Avenue

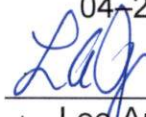
Shreveport, LA 71101

(318) 990-5249

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APPROVED

04-25-2016



Lee Ann Jones,  
County Judge

**PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE**

**NAME:** William R Alexander

**POSITION:** Reserve Deputy

**DEPARTMENT:** Constable Pct 1 & 4

**DATE:** April 18, 2016

**CONFERENCE:** Kilgore College

**LOCATION:** Carthage

**DATES:** October 29, 2015 to October 29, 2015

**NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:** 1

**Does the conference meet your educational requirements for the year?** Yes

**If not, how much of your requirements will be met by this conference?** 48

**How much of your requirements have been met already, not counting this conference?** 44

**How many days have you been away from your job this year for conferences, not counting this conference?** 0

**Do you have sufficient funds in your budget for this conference?** Yes

**Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)**

Legal Updates CJLE 1042.527

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APPROVED

04-25-2016



Lee Ann Jones,  
County Judge

### PANOLA COUNTY OFFICIAL/EMPLOYEE REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME: Lee Dudley  
POSITION: County Extension Agent--AG/NR  
DEPARTMENT: 665--Extension  
DATE: 18 April 2016

CONFERENCE: Multi-County--Noble Foundation Tour  
LOCATION: Ardmore, Oklahoma  
DATES: May 25 & 26, 2016

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 2

Does the conference meet your educational requirements for the year? NA

If not how much of your requirements will be met by this conference? NA

How much of your requirements have been met already, not counting this conference?  
\_\_\_\_\_

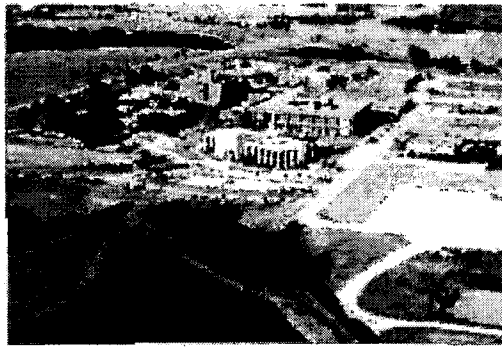
How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

To learn about direct operations, including assisting farmers and ranchers, and conducting plant science research and agricultural programs, to enhance agricultural productivity regionally, nationally, and internationally.

\_\_\_\_\_  
\_\_\_\_\_



**2016**

**Multi-County—Noble Foundation Tour**

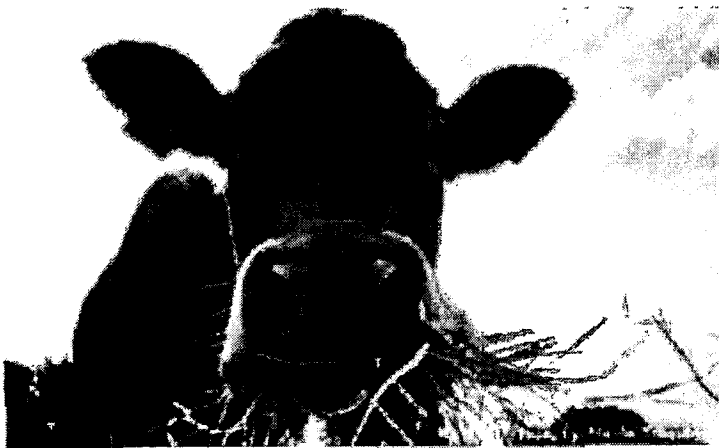
**Ardmore, Oklahoma**

***May 25 & 26, 2016***

**Cost—\$75.00 per person, plus 2 meals and lodging!**

**(Cost includes transportation and Noon meal on the tour)**

**Registration is due by May 4, 2016**



Educational programs conducted by the Texas A&M Agrilife Extension Service serve people of all ages regardless of race, color, sex, religion, disability or national origin. Individuals with disabilities who require an auxiliary aid, service or accommodation in order to participate in this meeting are encouraged to contact the Gregg County Extension Office at 903-236-8429 to determine how reasonable accommodations can be made.

The Samuel Roberts Noble Foundation is an independent, nonprofit institute headquartered in Ardmore, Okla. Founded in 1945, the Noble Foundation conducts direct operations, including assisting farmers and ranchers, and conducting plant science research and agricultural programs, to enhance agricultural productivity regionally, nationally and internationally.

Employing more than 360 persons, the Noble Foundation conducts its operations through the activities of three operating divisions:

**Agricultural Division:** Serving a 47-county area within a 100-mile radius of the Noble Foundation's headquarters in Ardmore, Okla., the Agricultural Division assists more than 1,700 regional farmers and ranchers in achieving their individual financial, production, stewardship and quality-of life goals.

The Forage Improvement Division translates basic plant science research into tangible plant varieties. Within the institution, the Forage Improvement Division serves as a link between the discoveries in the laboratory and the field, where such discoveries are intended to enhance agricultural outcomes in Oklahoma and around the world.

### Trip & Tour Information...

We will be travelling by charter bus with pickup points in Carthage, Marshall and Longview (depending on participation from producers). The \$75.00 fee is for transportation for the trip and the noon meal while on the tour. Other meals and lodging is not included. We will have the last pickup point in Longview, travel to Ardmore, Oklahoma, eat supper, then check in for the night at the hotel. The next morning, we will then leave early, travel to the Noble Foundation, tour all day, then travel back home, eating supper on the way back. Plans are to have a noon meal at the foundation during the tour and is included in the registration fee of \$75.00. **NOTE:** We need to have 42 people for this to work, so seriously think about this, we would love to have you participate, have fun and enjoy a good trip with us! Registration is due no later than May 4, 2016 at 5:00 PM. We will be staying at the Spring Hill Suites in Ardmore Oklahoma.

**Hotel Reservations,** Call 1-580-226-7100 to make your reservations, rooms are \$89.00 plus tax per night. They will be holding 30 rooms for us, if you want to save more money, you can split the room cost with a roommate. Use the wording "Noble Foundation Tour" when calling to make your reservations!

Spring Hill Suites—580-226-7100





## Itinerary for Gregg, Harrison and Panola Counties

Date: Thursday, May 26, 2016  
 Contact: Randy Reeves, [dr-reeves@tamu.edu](mailto:dr-reeves@tamu.edu),  
 Guests: 30-40

### Thursday, May 26

7:30 am	Arrive to Noble Foundation	
7:35 am	Welcome & Noble History Overview	Mary Howard
8:05 am	Consultation Program	Hugh Aljoe
8:30 am	Transport Memorial Pond	
8:35 am	The BoarBuster	Josh Gaskamp
9:00 am	Center for Pecan & Specialty Ag	Charles Rohla
9:15 am	Transport to Hort Center	
9:20 am	Pecan Industry & Research	Charles Rohla
9:50 am	Hoop House Construction	Steve Upson
10:25 am	Raised Beds	Steve Upson
11:00 am	Lunch & Integrity Beef Program Kruse Auditorium	Robert Wells
12:00 pm	Depart for Pasture Demonstration Farm	
12:30 pm	New/ Forage Measurement Technology for Cattle Production	James Rogers
1:15 pm	Pond Fencing with Livestock Water Access Points	Mike Porter
1:45 pm	Beaver Enclosures	
2:15 pm	Depart for Oswalt Ranch	
3:00 pm	Cattle Handling Facility – Live Demo	Devlon Ford
3:30 pm	GrowSafe System	Bryan Nichols
4:00 p.m.	Depart Noble Foundation	

2016 Noble Foundation  
Multi-County Tour  
May 25 & 26, 2016

THE SAMUEL ROBERTS  
**NOBLE**  
FOUNDATION

The program registration fee for the 2016 Noble Foundation Tour is \$75.00 per person. This includes Charter bus transportation and the Noon meal on the tour itself. Participants will have to pay for their own lodging and two meals, Wednesday evening and coming home Thursday night. Please fill out the registration form and mail with your check. Make sure that you call Spring Hill Suites and reserve you room for Wednesday night, May 25<sup>th</sup>!! (You might want to also have a roommate to lower the cost...)

Name Lee Dudley  
Address 522 W. College Street City Carthage  
State Tx Email jldudley@ag.tamuc.edu  
Phone Number (903) 693-0380

How many in your group 1 X \$75.00 = 75.00 Total Fee

Please complete the registration form and mail back to the address below by May 4, 2016 with your check made payable to;

**Gregg, Harrison & Upshur Ag Fund**

Gregg County Extension Office  
c/o Noble Foundation Tour  
405 East Marshall Ave. Suite 101  
Longview, TX. 75601

SCANNED PO # 016897



APPROVED  
04-25-2016  
*LAJ*  
Lee Ann Jones,  
County Judge

PANOLA COUNTY OFFICIAL/EMPLOYEE  
REQUEST FOR ATTENDANCE  
AT A CONFERENCE

NAME: Holly Gibbs  
POSITION: Chief Deputy  
DEPARTMENT: Panola County Tax Office  
DATE: 4-20-16

<sup>Class</sup>  
CONFERENCE: Property Tax Collections  
LOCATION: Conroe  
DATES: 5-16-16 to 5-19-16

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: \_\_\_\_\_

Does the conference meet your educational requirements for the year? 4

If not, how much of your requirements will be met by this conference? NO

How much of your requirements have been met already, not counting this conference? \_\_\_\_\_

How many days have you been away from your job this year for <sup>Class</sup> conferences, not counting this <sup>class</sup> conference? 3

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Earn Credit hours toward PCC  
disignation (Professional County Collector)